Information for the Contributors

The American Psychological Association reference style uses the Author-Date format. To cite information directly or indirectly, there are two ways to acknowledge citations: (i) Make it a part of a sentence or (ii) put it in parentheses at the end of the sentence.

**Direct quotation**—use quotation marks around the quote and include page numbers
(i) Cohen and Lotan (2014) argue that “many different kinds of abilities are essential for any profession” (p.151).
(ii) “Many different kinds of abilities are essential for any profession” (Cohen & Lotan, 2014, p.151).

**Indirect quotation/paraphrasing/summarising**—No quotation marks
(i) Professional knowledge alone does not make someone a very capable professional (Cohen & Lotan, 2014).
(ii) According to Cohen and Lotan (2014), professional knowledge alone does not make someone a very capable professional.

**Citations from a secondary source**
(i) Gould’s (1981) research “raises fundamental doubts as to whether we can continue to think of intelligence as unidimensional” (as cited in Cohen & Lotan, 2014, p.151-152).
(ii) Intelligence cannot be believed to consist of one single entity any more (Gould, 1981, as cited in Cohen & Lotan, 2014).

**In a Reference List**


**Book with three to five authors:** Krause, K.-L., Bochner, S., & Duchesne, S. (2006). Educational psychology for learning and teaching (2nd ed.). Melbourne, Australia: Thomson. N.B. Use & between authors’ names, except when paraphrasing in text. When a work has three, four or five authors, cite all authors the first time, and in subsequent citations include only the first author followed by et al.

**Book or report by a corporate author e.g. organisation, government department:** International Labour Organization. (2007). Equality at work: Tackling the challenges (International Labour Conference report). Geneva, Switzerland: Author. N.B. When the author and the publisher are the same, use Author in the publisher field. In text, some group authors may be abbreviated in subsequent citations if they are readily recognisable.


**In-Text Citation**

(i) (King, 2000) or King (2000) compares Frame ...

(ii) (Dancy & Reidy, 2004) or Dancey and Reidy (2004) said ...

(iii) (Krause et al., 2006) then (Krause et al., 2006)

(iv) (International Labour Organization, 2007) or (International Labour Organization [ILO], 2007), then (ILO, 2007)

(v) (Kestly, 2010) or Kestly (2010) compares educational settings of ...

(vi) (Bochner, 1996) or Bochner (1996) illustrates that...

(vii) (Archard et al., 2011) then subsequently, if 3-5 authors (Archard et al., 2011)

(viii) (Goodwin, 2002) or Goodwin (2002) defends ...

(ix) (Coster, 2017) or Coster (2017) reports ...

(x) (Hwang, 2002) or Hwang (2002) identifies the hurdles North Korea ...

**Film:** Preston, G. (Director/Producer). (2010). Home by Christmas [Motion picture]. New Zealand: Gaylene Preston Production. N.B. For films, DVDs or video recordings use [Motion picture] in square brackets.

**Give the country of origin and the name of the motion picture studio.**


(i) (Cavenagh & Ramadurai, 2017) or Cavenagh and Ramadurai (2017) recommend ...

(ii) Dey, Ebbs, and Grewal (2015) claim that “there have been ...” (p. 19), then subsequently, if 3-5 authors Dey et al. (2015) argue ...

(iii) (Goodwin, 2002) or Goodwin (2002) defends ...

(iv) (Hwang, 2002) or Hwang (2002) identifies the hurdles North Korea ...

**Newspaper article:** Coster, D. (2017, June 12). Driver who caused man’s death is placed into dementia care. Stuff. Retrieved from http://www.stuff.co.nz/ N.B. Use the URL of the newspaper’s homepage, as a direct link to an online article in a newspaper website is not a persistent link.

(i) (Goodwin, 2002) or Goodwin (2002) defends ...

(ii) (Coster, 2017) or Coster (2017) reports ...


(i) (Cavenagh & Ramadurai, 2017) or Cavenagh and Ramadurai (2017) recommend ...

(ii) Dey, Ebbs, and Grewal (2015) claim that “there have been ...” (p. 19), then subsequently, if 3-5 authors Dey et al. (2015) argue ...

(iii) (Goodwin, 2002) or Goodwin (2002) defends ...

(iv) (Coster, 2017) or Coster (2017) reports ...

**Webpage:** New Zealand Trade and Enterprise. (n.d.). Agribusiness. Retrieved from https://www.nzte.govt.nz/en/export/market-research/agribusiness/ N.B. (n.d.) = no date. The basic format is: (1) Author (could be organisation). (2) Date (either date of publication or latest update). (3) Title. (4) URL. (New Zealand Trade and Enterprise, n.d., para. 1) For direct quote, cite the paragraph number in text.